

# BOARD OF COUNTY COMMISSIONER'S

## MINUTES

DECEMBER 21, 2015

Rod Cleveland led in Prayer and in the Pledge of Allegiance.

The regularly scheduled meeting of the Board of Cleveland County Commissioners was called to order this 21st day of December 2015 in the meeting Room 200 of the Cleveland County Office Building by Chairman Rod Cleveland. Tammy Belinson, County Clerk/Secretary, called roll and those present were:

Rod Cleveland, Chairman  
Harold Haralson, Vice-Chairman  
Darry Stacy, Member  
Tammy Belinson, Secretary

Others present were: Assistant District Attorney Heather Darby, Linda Atkins, Rhett Burnett, Valerie Mattheus, Gayla Sukenis, George Mauldin, Joy Hampton, Christine Cartmell, Melinda Duke, Susan Moffat, Brad Secraw, Susan Burr, Laura Smith, Rhianna Caldwell, Susan Reese, Bryan Jenkins and John Roberts.

After the reading of the minutes of the Regular Meeting of December 14, 2015 and there being no additions or corrections, Darry Stacy moved that the minutes be **approved**. Harold Haralson seconded the motion.

The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, yes.  
Motion carried.

### A. Bid Openings:

1. Upon the recommendation of Assistant Purchasing Agent Susan Reese, Rod Cleveland moved, seconded by Harold Haralson, due to so many line items to **accept** the bids and to **table** the awarding and/or rejecting of the bids until a later date for **Bid #HWY-1738** – Six (6) Month Non-Encumbered contract for Bulk Oils, Lubricants & Antifreeze for the County Commissioners. The bid term will be January 22, 2016 through July 21, 2016.

The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, yes.  
Motion carried.

The bids, each accompanied by properly executed non-collusion forms, are as follows:

<b>CLEVELAND COUNTY BID SUMMARY</b>		
<b>BID: #HWY-1738 Bulk Oils, Lubricants &amp; Antifreeze</b>		
<b>Bid Term January 22, 2016 to July 21, 2016</b>		
<small>List of Individual Bidders</small>		
	<b>Jim Johnson Oil Co.</b>	<b>Hooten Oil Company, Inc.</b>
<b>BID: #HWY-1738</b>		
<b>DEPT: Commissioner's</b>		
<b>DATE OPENED: 12-21-15</b>		<b>Awarded To:</b> Tabled on 12-21-15
Six (6) month Non-Encumbered Contract for Bulk Oils, Lubricants & Antifreeze for the County Commissioners.		
<b>The bid term will be from January 22, 2016 to July 21, 2016</b>		
Contact Person:	John Andrade	David Hooten
Title:	Sales Manager	Owner
Address:	2501 E Hwy 66 El Reno, OK 73036	12583 S Hwy 99 Seminole, OK 74868
Telephone Number:	405-262-1966	405-382-1166
Fax Number:	405-262-6368	405-382-5232
Cell Number:	_____	_____
E-Mail:	<a href="mailto:jandrade@jjoc.net">jandrade@jjoc.net</a>	<a href="mailto:hootenoil@rsib.net">hootenoil@rsib.net</a>
NON-COLLUSION AFFIDAVIT:	YES	YES

- Upon the recommendation of Purchasing Agent Melinda Duke, Rod Cleveland moved, seconded by Darry Stacy, due to so many line items to **accept** the bids and to **table** the awarding and/or rejecting of the bids until a later date for **Bid #COM-1739** – One (1) Year Non-Encumbered Contact to provide Scrap Metal Recycling Services for the Cleveland County Commissioners. The bid term will be from bid award date through one (1) year, with the option to renew up to two (2) years on an annual basis. The vote was: Darry Stacy, yes; Rod Cleveland, yes. Harold Haralson, yes. Motion carried.

The bids, each accompanied by properly executed non-collusion forms, are as follows:

<b>CLEVELAND COUNTY BID SUMMARY</b>			
<b>List of Individual Bidders</b>			
	<b>Frontier Equipment</b>	<b>Rosenfelt Auctions</b>	
BID: <b>#COM-1739</b>			
DEPT: Commissioners			
DATE OPENED: 12-21-15			
<b>List of Individual Items</b>			<b>Awarded To:</b>
One (1) Year Non-Encumbered Contract to provide Scrap Metal Recycling Services for the Cleveland County Commissioners.			Tabled on 12-21-15
The bid term will be from bid award date through one (1) year, with the option to renew up to two (2) years on an annual basis.			
<b>Percentage to be paid to the County per Net Tonnage:</b>			
<b>%:</b>	No Bid	40%	
<b>Vendor's Exceptions/Statement:</b>		_____	
<b>Contact Information:</b>			
Contact Person:		Mike Rosenfelt	
Title:		_____	
Address:		5750 NE 156th Newalla, OK 74857	
Telephone Number:		405-205-5978	
Fax Number:		405-364-1878	
Email Address:		<a href="mailto:rosenfeltauctions@gmail.com">rosenfeltauctions@gmail.com</a>	
NON-COLLUSION AFFIDAVIT: PA-102(1982)		YES	

**B. Items of Business:**

1. Darry Stacy moved, seconded by Harold Haralson, to **accept the Tort Claim of Billy Shannon.**  
The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, yes.  
Motion carried.

2. Chairman Cleveland called for discussion regarding **Courthouse Parking**. The parking situation is being assessed on the South and west side of the Cleveland County Office Building and will continue until a determination is made if in fact they have any extra spaces than the original designation of parking spaces.

Chairman Rod Cleveland said that the following Items, No. 3 through No. 11 are **Consent Items** and are routine in nature; therefore, Darry Stacy moved, seconded by Harold Haralson, to **approve** the following **items**:

3. **Renewal** of County Bid #HD-1644 – Lawn Care Services for the Cleveland County Health Department location 250 12<sup>th</sup> Ave. N.E. Norman Oklahoma. All terms and conditions will remain the same. The renewal period will be from January 1, 2016 through December 31, 2016.
4. **Amendment** to the Interlocal Agreement between Cleveland County and The City of Norman to be effective through June 30, 2016.
5. **Memorandum of Understanding** between Cleveland County and Oklahoma Department of Wildlife Conservation for the fiscal year 2015/2016.
6. **Request for Approval** of the Allocation of Alcoholic Beverage Tax in the amount of \$46,727.14.

7. **Approve the following Cash Fund Appropriations:**

a. Assessor’s Revolving Fund	\$ 404.00
b. Bridge Capital Improvement Fund	\$ 52.10
c. CDB Grant Disaster Recovery Fund	\$ 120,654.00
d. Child Abuse Prevention Fund	\$ 83.83
e. Cleveland County Justice Center Fund	\$ 182,904.51
f. Bridge and Road Improvement Fund	\$ 24,214.48
g. Commissioners Building Fund	\$ 89.76
h. County Clerk’s Lien Fee Fund	\$ 3,891.55
i. County Clerk’s Preservation Fee Fund	\$ 21,494.97
j. Health Fund	\$ 3,287.15
k. Court Clerk Revolving Fund	\$ 11,022.94
l. Early Settlement Central Cleveland Co. Fund	\$ 3,607.50
m. Fairgrounds Fund	\$ 37,525.90
n. First Choice Recovery Fund	\$ 50.00
o. Highway Unrestricted Fund	\$ 326,223.23
p. S.T.O.P Violence Against Women Grant Fund	\$ 2,552.75
q. Sales Tax Fund	\$ 733,898.28
r. Sheriff Courthouse Security Service Fee Fund	\$ 4,013.15
s. Sheriff Federal Share Revenue Fund	\$ 4.17
t. Sheriff Revolving Fund	\$ 44,751.00
u. Sheriff Service Fee Fund	\$ 43,094.71
v. Sheriff Jail Fund	\$ 5,967.08
w. Treasurer Certification Fee Fund	\$ 3,920.00

8. Approve the following 2014-2015 Lapsed Appropriations:

- a. Highway Unrestricted \$ 34,908.16
- b. Sheriff Revolving \$ 94.60

9. Approval of the following Blanket Purchase Orders submitted for the following Departments:

**District #2**

16-2837-T2A	Performance Muffler	\$ 750.00
16-2838-T2A	Sears Commercial One	\$ 750.00
16-2839-T2A	Automotive Maintenance Products	\$ 750.00
16-2876-T2A	Dave’s Small Engine	\$ 1,000.00
16-2877-T2A	Noble Farm and Building Supply	\$ 1,000.00
16-2878-T2A	Fleet Pride	\$ 3,500.00
16-2879-T2A	Superior Wire Rope	\$ 1,000.00

**District #3**

16-2873-T2A	UniFirst	\$ 650.00
16-2874-T2A	Pearson Lumber	\$ 500.00

**Fairgrounds**

16-2851-FG2	Eureka Water Co.	\$ 200.00
16-2852-FG2	City of Norman	\$ 5,000.00

**OSU Extension.**

16-2883-E2	Oklahoma Copier Solutions	\$ 1,800.00
------------	---------------------------	-------------

**Sheriff Dept**

16-2871-B2A	WCA Waste Corp	\$ 250.00
16-2872-B2A	Chickasaw Telecom	\$ 1,000.00
16-2893-B2A	O’Reilly Automotive	\$ 1,000.00
16-2885-R3BS2A	Natural Water Co.	\$ 200.00

10. Approval of the Certificate of Requesting Officers on Blanket Purchase Order Numbers:

**FY 15/16**

**General:**

16-0034-B2A	16-0148-K2	16-0242-SM2
16-1301-B2A	16-1596-CCJC2	16-1749-CCJC1C

**Highway:**

16-0553-T2A	16-1607-T2A	16-1638-T2A
-------------	-------------	-------------

**Health:**

16-0260-MD2  
16-0336-MD2

16-0261-MD2

16-0271-MD2

**Sheriff Commissary:**  
16-1613-CFBC2

**Fairgrounds:**  
16-1666-FG2

**11. Review, Audit, and Approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operations, and Capital Outlay from:**

**FY 15/16**

a. General Fund	\$ 642,021.90
b. Highway Fund	\$ 142,544.72
c. Health Fund	\$ 345,447.52
d. Sheriff Service Fee Fund	\$ 120,846.37
e. Sheriff Commissary Fund	\$ 5,661.47
f. Sheriff Cleveland County Justice Center Fund	\$ 93,225.94
g. County Clerk Lien Fee Fund	\$ 349.00
h. County Clerk Preservation Fund	\$ 39,305.35
i. Fairgrounds Fund	\$ 2,717.85

**FY14/15**

a. General Fund	\$ 45,656.00
-----------------	--------------

The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, yes.  
Motion carried.

**END OF CONSENT DOCKET.**

C. There was no **new business** to come before the Board for discussion.

D. During Commissioner’s discussions about **County Business**, about the yearly jail inspection, the Commissioners said that they found it clean and very professionally ran.

E. Chairman Cleveland called for Public Comment.

Susan Moffat, County Extension Director Community Development Education, introduced new employee, Brad Secraw, who will work in the Agricultural and 4-H Programs.

F. There being no further business to come before the Board, Darry Stacy moved that the meeting be **adjourned** at 1:16 pm. Harold Haralson seconded the motion. The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes. Motion carried.